**Town of Haw River**

**Town Council Meeting**

**Monday, January 5, 2015**

The Town Council of the Town of Haw River held its Town Council Meeting on Monday, January 5, 2015 in the Haw River Municipal Building at 7:00pm.

Council Members Present: Buddy Boggs, Lee Lovette, Jeff Fogleman, Kelly Allen, and Ashley Warren

Council Members Absent: n/a

Also Present: Manager Jeff Earp, Clerk Melanie Hamilton, Attorney Charlie Davis, Attorney Gill Frazier

Mayor Boggs called the meeting to order and gave the invocation at 7:00 pm.

**Consent Agenda**

7:01 pm

**The Council considered approval of minutes from the December 1, 2014 regular meeting.**

Councilmember Lovette made a motion to approve the consent agenda. Motion carried 5-0.

**New Business**

7:02 pm

**The Council reviewed and considered for approval an iPad use policy for the Town.**

Manager Earp briefly reviewed the proposed Town of Haw River iPad Use Policy. This policy will be signed be each issuant of Town iPads and clearly delineates the rules surrounding use of these devices as well as ownership and conversion procedures at the end of tenures.

After brief discussion, Councilmember Allen made a motion to approve the Town of Haw River iPad Use Policy. Motion carried 5-0.

7:05 pm

**The Council reviewed and considered for approval an updated purchasing manual/policy for the Town.**

Manager Earp presented the Council with an updated purchasing policy. If approved, this policy would replace the Purchase Order policy approved in March 2008. The updated purchasing policy and procedures manual is intended for use as a guide to the Town of Haw River’s purchasing methods and practices. The updated policy is necessary due to the changes in requirements in regards to spending limits and the need for informal and formal bids. This manual will also serve as a more in depth and better reference to department heads in their procurement of supplies and services for the Town.

Following brief discussion, Councilmember Allen made a motion approving the Town of Haw River Purchasing Manual. Motion carried 5-0.

7:11 pm

**Manager’s Update**

* Manager Earp informed the Council of an upcoming Police and Community Relations Q&A that Chief Dickens will be participating in and encouraged the Council to attend on Thursday night January 8, 2015.
* Staff will be working on various state reports for the 2014 year end due in January 2015.
* Manager Earp informed the Council that a NC Certified Appraiser did an appraisal on the land owned by Tamara Riggin along Main Street. Given the lack of comparable sales, the appraisal came in with a FMV of $8,000 to $12,000. Manager Earp asked the Council to consider allowing him to negotiate a deal on this property and return to Council. By consensus, Council approved negotiation with right for final approval.
* A donation offer of concrete has been made to the Town to complete a handicap accesses to the shelter at Red Slide Park. Plans for the access are being finalized and the official donation will be brought back to Council.
* Financial Update
* Manager Earp informed the Council that the Green Level sewer line project will be complete in a few short months. Council expressed a concern for property owners in Town that have been affected by the sewer line expansion.
* Manager Earp informed the Council of an 8” water line break in front of the Haw River Post Office on Sunday January 5th. The break has been repaired but approximately 600,000 gallons of water were lost. However, the leak was reported quickly and crews responded expediently.
* The Planning & Zoning Board subcommittee met in December and has started preliminary work on the zoning ordinance update project. The committee plans to bring in the PTRC for their assistance with this issue by February 2015.
* Mayor Boggs asked Manager Earp about the status of the mill across the street from Town Hall. The mill is still privately owned and any action the Town takes at this point to force zoning compliance will result in court action leaving the Town responsible for the cost of cleanup.

7:27 pm

**Open Forum**

There were no publiccomments.

7:28 pm

Councilmember Fogleman made a motion adjourn. Motion carried 5-0.

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Buddy E. Boggs, Mayor Melanie R. Hamilton, Clerk